

**CYNGOR CYMUNEDOL CEFN CRIBWR  
CEFN CRIBWR COMMUNITY COUNCIL**

Dear Councillor,

You are invited to attend the next meeting of the Cefn Cribwr Community Council to be held at 7.00 pm on Wednesday 11<sup>th</sup> December 2024 at Cefn Cribwr Community Centre and remotely via Zoom.

**AGENDA**

1. Apologies.
2. To receive declarations of interest, if any, in written form.
3. To receive and adopt the minutes of Wednesday 13<sup>th</sup> November 2024.
4. Matters arising.
5. Footpaths.
6. Clerk's Report.
7. Budget & Precept 2025/26 (Appendix 2).
8. Grants to Charitable Organisations (Appendix 3).
9. Members' Reports.
10. Meeting Schedule 2025 (Appendix 4).
11. A.O.B. – urgent matters raised with the Chairman's consent, given before the start of the meeting.
12. Date and time of next meetings:  
Wednesday 8<sup>th</sup> January 2025 at 7.00 pm  
Wednesday 12<sup>th</sup> February 2025 at 7.00 pm

D L Jones, Clerk.

# CEFN CRIBWR COMMUNITY COUNCIL

Minutes of the meeting of Wednesday 13<sup>th</sup> November 2024 at Cefn Cribwr Community Centre and via Zoom.

Chairman: Councillor C. Holmes

**Present:** Councillors C. Holmes, D. Evans, K. G. Burnell, H. J. David, A. Beckett, S. Kendall.

**In attendance:** Mr. D-L Jones (Clerk)

**1. Apologies:** Councillors D. Gordon, D. Dimond, J. Short, J. Gebbie.

## **2. Declarations of interest received in writing:**

Cllrs. D. Evans and H. J. David declared an interest in all matters concerning the Cefn Cribwr Community Association as members of that organisation.

Cllrs. H. J. David and A. Beckett declared an interest in all matters concerning Y Cefn Gwyrdd as members of that organisation.

Cllrs. K. G. Burnell and H. J. David declared an interest in all matters concerning the Cefn Cribwr Gardening Club as members of that organisation.

Cllrs. K. G. Burnell and S. Kendall declared an interest in all matters concerning Cefn Cribwr Primary School as members of the Governing Body.

Cllr. K. G. Burnell declared an interest in all matters concerning the Cefn Cribwr Sports & Social Club as Secretary of that organisation.

Cllrs. D. Evans and H. J. David declared an interest in all matters concerning the Cefn Cribwr Athletic Club as members of that organisation.

Cllr. K. G. Burnell declared an interest in all matters concerning Bedford Park as a relation of a member of staff.

Cllr. H. J. David declared an interest in all matters concerning the Cefn Cribwr Sports & Social Club as a member of that organisation.

Cllr. H. J. David declared an interest in all planning matters as a member of Bridgend County Borough Council.

## **3. Minutes:**

The minutes of the meeting of Cefn Cribwr Community Council held on Wednesday 9<sup>th</sup> October 2024 were adopted and signed as a true record.

## **4. Matters arising:**

*BCBC Town & Community Council Fund:* The Clerk confirmed that an application for the refurbishment of the tennis courts at Cae Gof had been successful and a grant of £8,000 awarded.

*War Memorial:* The Clerk reported that Geoff Whittington had received three tenders for the agreed work at the War Memorial. It was unanimously agreed, on the recommendation of Geoff Whittington, to accept the lowest tender of £2,892.81 + VAT from Darlow Lloyd Ltd.

*Remembrance Sunday:* The Chairman reported that the Village Act of Remembrance had gone well and thanked all those who had contributed to mark this important day.

*Christmas Memory Tree:* The Clerk confirmed that he had been in touch with BCBC about using the Christmas Tree at the Graig and they were content for this to happen subject to: the memorial stars being securely fastened, that care was taken not to touch any of the lighting cables, and that one person removed the memorial stars before the tree itself was removed. The Clerk reported that he had emailed Mrs Grant but had not received a response. Cllr. H. J David reported that he had also been in touch with Mrs Grant, and she had not received the Clerk's email, so he had given her the Clerk's telephone number. Hopefully they will be able to make contact ASAP to tie up the loose ends.

## **5. Footpaths:**

The Clerk reported that the third and final cut of the footpath network of the year had taken place.

## **6. Clerk's Report:**

### **Correspondence:**

*Council noted the following:*

Clerks & Councils Direct

The Clerk

Local Government Services Pay Agreement

Welsh Government: Section 137 Expenditure Limit for 2025-26

BCBC Town & Community Council Fund 2025/26

Play for Wales

**Bills for payment:**

Clerks Salary for October'24 (S.P. 26):	£873.60*
HMRC:	£221.92
Transact Pensions:	£152.88
Mr. W. Evans: Cleaning Memorial Shelter (October'24):	£52.00
P J Landscapes: Footpath Maintenance:	£850.00
Green Bros Landscapes: War Memorial Maintenance:	£930.00
Mr. D. Thomas: Watering of hanging baskets:	£4,106.00

\*October Salary contains backpay for April to September of £224.64 + £648.96 New Salary at Spinal Point 26 = £873.60

**Council noted the Financial Statements for the period ending 17<sup>th</sup> October 2024.**

**Planning:**

*Applications:*

TS Rees Ltd, Land north of Waun Bant Road, Kenfig Hill: Proposed covered feed yard.

**P/24/594/FUL**

Clanfield, Rear garden area of Windcroft Cefn Road: Proposed three-bedroom bungalow with access from Cwm Ffoes and associated works - *Object*

**P/24/403/FUL**

*Approvals:*

TS Rees Ltd, Land north of Waun Bant Road Kenfig Hill: Prior notification for concrete hard standing for silage clamp with pre-cast concrete walls.

**P/24/542/APN**

Mr M. Hibbs, 9 Gwelfor: Demolish existing flat roof outbuilding and construct single storey extension to the side and rear of house, new raised patio, and steps down to garden.

**P/24/311/FUL**

**7. Members Report:**

*One Voice Wales Area Meeting:* Cllr. D. Evans reported that OVW will be holding a 'Keeping your community warm' webinar on 11<sup>th</sup> December 1.30- 3.30 pm.

*Cefn Cribwr Iron Works:* Cllr. H. J. David reported that work continues to progress so that the site can re-open to the public. Plans are also being made to install a new accessible path, interpretation panels, lavatories, and a classroom/community space. We await further information in due course.

*Youth Services / KPC:* Cllr. H. J. David reported that he and the Chairman had recently attended a meeting with other community representatives (Pyle CC, Cornelly CC, and BCBC Ward Members) to discuss youth service provision and the role of KPC in the locality. It is hoped the BCBC Youth Bus will be visiting Cefn Cribwr and Cornelly over the next 6 weeks to undertake a survey of yr7 students and Kenfig Comprehensive to ascertain what they would like and what services they would use.

**8. Any other business:** *There was no other business*

**9. Date and time of next meetings:**

Wednesday 11<sup>th</sup> December 2024 at 7.00 pm

Wednesday 8<sup>th</sup> January 2025 at 7.00 pm

David Lloyd Jones, Clerk, November 2024.

Signed..... date.....

# Clerk's Report to Council 11<sup>th</sup> December 2024

## Correspondence:

Clerks & Councils Direct  
The Clerk

## Bills for payment:

Clerks Salary for November'24 (S.P. 26):	£648.96
HMRC:	£162.40
Transact Pensions:	£162.24
Mr. W. Evans: Cleaning Memorial Shelter (November'24):	£52.00
Clerks Expenses Dec 2023 – Nov 2024:	£1,359.70
Boverton Nurseries Ltd: Daffodil Bulbs:	£1,104.00
One Voice Wales Membership 2024/25:	£281.00
SLCC Membership 2025:	£190.00

Financial Statements for the period ending 17<sup>th</sup> November 2024: (Appendix 1)

## Planning:

*No matters to report:*

D L Jones, Clerk  
8<sup>th</sup> December 2024

Clerks Expenses Dec 2023 - Nov 2024			
<b>Postage</b>	29 X 2nd Class Standard @ 85p	£	24.65
<b>Telephone</b>	12 Mths @ £22 per Mth	£	264.00
<b>Broadband</b>	12 Mths @ £24 per Mth	£	288.00
<b>Computer Depreciation</b>	50% of 25% per annum	£	217.37
<b>Printer Depreciation</b>	50% of 25% per annum	£	37.50
<b>Mileage</b>	62 @ 45p	£	27.90
<b>Ink</b>	1 X sets of cartridges @ £70.77	£	70.77
<b>Paper</b>	10 reams @ £4.99	£	49.90
<b>Envelopes</b>	18 DL @ 10p	£	1.80
<b>Lever Arch Files</b>	6 @ £3.99	£	23.94
<b>Zoom Subscription</b>	12 Mths 50% of £155.88	£	77.94
<b>Online Storage</b>	12 Mths @ £2 per Mth	£	24.00
<b>Printing (Rem Sun)</b>	Service sheets, posters & flyers	£	251.93
		<b>TOTAL</b>	<b>£ 1,359.70</b>

<b>Cefn Cribwr Community Council</b>			
<b>Cash Book Comparison Against Budget</b>			
<b>Period Ending 17th Nov 2024</b>			
	<b>Budget</b>	<b>Actual to Date</b>	
	<b>2024/25</b>	<b>2024/25</b>	
<b>Bank Statement Balances as at the 01/04/24</b>	<b>£</b>	<b>£</b>	
Community Account - 91482637	£ 8,208.43	£ 8,208.43	<i>Opening</i>
Business Manager Account - 1457411	£ 35,979.49	£ 35,979.49	<i>Balances</i>
	<b>£ 44,187.92</b>	<b>£ 44,187.92</b>	
<b>INCOME:</b>			
Precept	£ 42,000.00	£ 42,000.00	
Other Income	£ 37,500.00	£ 4,026.09	
	<b>£ 79,500.00</b>	<b>£ 46,026.09</b>	
<b>EXPENDITURE:</b>			
Clerk	£ 7,665.00	£ 5,153.96	
HMRC	£ 1,916.25	£ 1,444.72	
Pension	£ 1,916.25	£ 1,223.04	
Footpaths	£ 2,600.00	£ 2,450.00	
Footpath Creation	£ 250.00	£ -	
Spring Bulbs	£ 1,750.00	£ 400.00	
Memorial Shelter Cleaning	£ 700.00	£ 545.99	
War Memorial, Pentice & Bus Shelter Maintenance	£ 7,000.00	£ 3,284.81	
Hire of Chamber	£ 450.00	£ 386.00	
Print & Misc expenses (inc Remembrance)	£ 1,250.00	£ -	
Web Site	£ 550.00	£ 191.87	
Postage	£ 50.00	£ -	
Telephone & BB	£ 575.00	£ -	
Statutory & Depreciation	£ 400.00	£ -	
Insurance	£ 1,000.00	£ 1,080.41	
Member's Allowance	£ 2,000.00	£ 300.00	
Civic Service	£ 350.00	£ -	
Subs OVW/SLCC/ALCC	£ 550.00	£ -	
Travel	£ 100.00	£ -	
Poppy Wreaths	£ 50.00	£ -	
Grant Aid	£ 3,500.00	£ 150.00	
Grant - Com Assoc	£ 3,000.00	£ -	
Play Scheme		£ -	
Audit Fees	£ 800.00	£ 207.80	
Legal Fees	£ 1,000.00	£ -	
Christmas Decorations	£ 4,500.00	£ 3,858.22	
Election Fees	£ -	£ -	
Summer Planting Scheme	£ 6,000.00	£ 5,430.80	
Community Project Match Funding	£ 60,000.00	£ -	
Misc	£ 500.00	£ -	
Contingency	£ 2,000.00	£ -	
VAT		£ -	
	<b>£ 112,422.50</b>	<b>£ 26,107.62</b>	
<b>Cash at Bank</b>	<b>£ 11,265.42</b>	<b>£ 64,106.39</b>	<i>Cash book balance</i>
<b>Current liabilities</b>			
<b>Contingency: Surplus/(Deficit)</b>	<b>£ 11,265.42</b>	<b>£ 64,106.39</b>	

<b>CEFN CRIBWR COMMUNITY COUNCIL</b>			
<b>BUDGET</b>			
<b>April 2025 to March 2026</b>			
	Budget	Projected	Budget
	2024/25	2024/25	2025/26
	01/04/2024	01/04/2024	01/04/2024
Bank Statement Balances as at the:			
Community Account - 91482637	£ 8,208.43	£ 8,208.43	£ 16,975.21
Business Manager Account - 1457411	£ 35,979.49	£ 35,979.49	£ 35,000.00
	<b>£ 44,187.92</b>	<b>£ 44,187.92</b>	<b>£ 51,975.21</b>
<b>INCOME:</b>			
Precept	£ 42,000.00	£ 42,000.00	£ 42,000.00
Other Income (Footpath Reimbursement, T&CC Grant Funding, VAT)	£ 37,500.00	£ 11,476.00	£ 53,600.00
	<b>£ 79,500.00</b>	<b>£ 53,476.00</b>	<b>£ 95,600.00</b>
<b>EXPENDITURE:</b>			
Clerk	£ 7,665.00	£ 7,749.80	£ 8,137.29
HMRC	£ 1,916.25	£ 1,937.45	£ 2,034.32
Pension	£ 1,916.25	£ 1,937.45	£ 2,034.32
Footpaths	£ 2,600.00	£ 2,450.00	£ 2,600.00
Footpath Creation	£ 250.00	£ -	£ 250.00
Spring Bulbs	£ 1,750.00	£ 1,504.00	£ 1,750.00
Memorial Shelter Cleaning	£ 700.00	£ 624.00	£ 700.00
War Memorial, Pentice & Bus Shelter Maintenance	£ 7,000.00	£ 4,284.81	£ 7,000.00
Hire of Chamber	£ 450.00	£ 386.00	£ 450.00
Print & Misc expenses (Inc Remembrance)	£ 1,250.00	£ 500.28	£ 1,250.00
Web Site	£ 550.00	£ 191.87	£ 300.00
Postage	£ 50.00	£ 24.65	£ 50.00
Telephone & BB	£ 575.00	£ 552.00	£ 575.00
Statutory & Depreciation	£ 400.00	£ 254.87	£ 300.00
Insurance	£ 1,000.00	£ 1,080.41	£ 1,150.00
Member's Allowance	£ 2,000.00	£ 150.00	£ 2,000.00
Civic Service	£ 350.00	£ -	£ 350.00
Subs OVW/SLCC/ALCC	£ 550.00	£ 471.00	£ 550.00
Travel	£ 100.00	£ 27.90	£ 100.00
Poppy Wreaths & Sillouttes	£ 50.00		£ 2,000.00
Grant Aid	£ 3,500.00	£ 3,150.00	£ 3,500.00
Grant - Com Assoc	£ 3,000.00	£ 3,000.00	£ 3,000.00
Play Scheme		£ -	
Audit Fees	£ 800.00	£ 620.00	£ 800.00
Legal Fees	£ 1,000.00	£ -	£ 1,000.00
Christmas Decorations	£ 4,500.00	£ 3,858.22	£ 4,500.00
Election Fees	£ -	£ -	£ -
Summer Planting Scheme	£ 6,000.00	£ 5,434.00	£ 6,000.00
Community Project Match Funding	£ 60,000.00	£ 5,000.00	£ 60,000.00
Misc inc Firework display @ £750	£ 500.00	£ 500.00	£ 1,250.00
Contingency	£ 2,000.00	£ -	£ 2,000.00
	<b>£ 112,422.50</b>	<b>£ 45,688.71</b>	<b>£ 115,630.93</b>
Cash at Bank	£ 11,265.42	£ 51,975.21	£ 31,944.28
Contingency: Surplus/(Deficit)	<b>£ 11,265.42</b>	<b>£ 51,975.21</b>	<b>£ 31,944.28</b>
<b>TAX BASE (band D)</b>		<b>Precept</b>	<b>Charge</b>
£557.15		£ 35,000.00	£ 62.82
£557.15		£ 36,000.00	£ 64.61
£557.15		£ 37,000.00	£ 66.41
£557.15		£ 38,000.00	£ 68.20
£557.15		£ 39,000.00	£ 70.00
£557.15		£ 40,000.00	£ 71.79
£557.15		£ 41,000.00	£ 73.59
£557.15		£ 42,000.00	£ 75.38
£557.15		£ 43,000.00	£ 77.18
£557.15		£ 44,000.00	£ 78.97
£557.15		£ 45,000.00	£ 80.77

## Appendix 3

# CEFN CRIBWR COMMUNITY COUNCIL COMMUNITY GRANT APPLICATION FORM

### 1. Contact details:

This section requires details of the person to whom all correspondence should be sent		
<i>Title: Mr</i>	<i>First name: Stephen</i>	<i>Surname: Howells</i>
<i>Address &amp; Postcode:</i>  <i>Cefn Cribwr Primary School</i> <i>Cefn Road,</i> <i>Cefn Cribwr</i> <i>Bridgend</i> <i>CF32 0AW</i>		
<i>Tel: 01656 815645</i>		
<i>Mobile:</i>		
<i>Email: head@cefncribwrps.bridgend.cymru</i>		

### 2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of
<i>Name of organisation or community group: Cefn Cribwr Primary School</i>
<i>Address &amp; Postcode (if different from above):</i>
<i>Tel (if different from above):</i>
<i>Email (if different from above):</i>
<i>If your application is successful to whom should the grant cheque be made payable:</i> Cefn Cribwr Primary School

### 3. The Project

Please provide a detailed description of the project you are applying for
<i>For what purpose do you require funding?</i> The school would like to arrange a residential trip to a recognized outwards bounds facilitator for 2 nights [between April 1 <sup>st</sup> to July 2025]  The school is negotiating with several companies and has managed to obtain a very significant discount. The school will provide strong financial support for families entitled to free school meals through the P.D.G funding and it is envisaged that there will be little charge. The provision of a grant of £2000 from Cefn Cribwr Community will allow the school to significantly reduce the cost to parents not in receipt of FSM and we will aim to charge around the £100 mark. Transport costs have significantly increased, and an element of the grant would be used to transport the children to and from the venue. Thus continuing to protect families from this cost.  The school is unable to name the venue as in negotiations the initial hope of returning to Tregoyd was dashed. The company closed the venue. We are looking at alternatives in Wales and England to ensure value for money
<i>How do you know there is a need for this project?</i>  We had excellent take up in 2024 for this residential. The provision of a very generous grant from Cefn Cribwr Community Council removed significant barriers to families and allowed an equitable experience for all Year 6 pupils both in mainstream and Learning Resource Classes.
<i>What benefit(s)/effect(s) will this project have on the local community?</i>  The children return from the residential experience with a new found confidence and having tried experiences that they would not possibly have an opportunity to try without having attended the residential.

<i>Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:</i>	
<i>If you receive funding when will your project start:</i> Dates between April and July 2025	<i>If you receive funding when will your project finish:</i>

#### 4. Financial details

<b>Please provide a summary of the financial details of your project – see notes below</b>	
<b>Breakdown</b>	<b>Cost</b>
Cost per pupil	£230 = vat
Coach to Tregoyd [Return]	£1000
<b>Total project cost - based on 15 pupils</b>	<b>£4450</b>
<b>Notes:</b>	
<ol style="list-style-type: none"> <li>1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included.</li> <li>2. Applicants must provide quotes/estimates that correspond with the details above.</li> </ol>	
<i>If your application is not for the full amount of your project, please explain how the shortfall will be met?</i>	
PDG funding for pupils in receipt of FSM School budget contribution Parental contribution	

#### 5. Authorisation & declaration

<p><b>This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.</b></p> <p>I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.</p> <p>I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.</p> <p>I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.</p> <p>I also authorise Cefn Cribwr Community Council to make enquiries, in order to process my grant application.</p> <p>I acknowledge that the information I have provided, including supporting documentation, will be discussed in public and will be available for inspection by the public, subject to the prevailing GDPR regulations.</p>
<p><b>Applicant</b></p> <p><i>Signature: Stephen Howells</i></p> <p><i>Position Headteacher</i></p> <p><i>Date: 29<sup>th</sup> November 2024</i></p>



<p><b>Other Senior Person</b></p> <p><i>Name: Donna Bowditch</i></p> <p><i>Tel: 01656 815645</i></p> <p><i>Email: bowditchd1@hwbcymru.net</i></p>	<p><i>Position: Deputy Head Teacher</i></p> <p><i>Signature: D Bowditch</i></p> <p><i>Date:</i> 20/09/2023</p>
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## 6. Checklist

You must tick every box that applies before submitting the application	
I have answered all the questions.	<input type="checkbox"/>
I have signed the Authorisation & Declaration in section 5.	<input type="checkbox"/>
Another Senior Person has signed the Authorisation & Declaration in section 5.	<input type="checkbox"/>
I have enclosed quotes/estimates as detailed in section 4.	<input type="checkbox"/>
I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.	<input type="checkbox"/>
I have enclosed a signed copy of the constitution of my organisation/community group.	n/a

## 7. Submission

Please submit your application to The Clerk to the Community Council
<p>The Clerk to the Cefn Cribwr Community Council, David-Lloyd Jones, 47 Cefn Road, Cefn Cribwr, Bridgend. CF32 0BA.</p> <p>01656 741354</p> <p>davidlloyd.jones@btinternet.com</p> <p><a href="http://www.cefncribwr.org.uk">www.cefncribwr.org.uk</a></p>

### Applications by letter:

Wales Air Ambulance  
Kids Cancer Charity  
Cerebral Palsy Cymru

### Other Grants:

Cefn Cribwr Community Association – Community Centre: £3,000 to support the day-to-day operation of the Community Centre and ongoing improvements.

**Meeting Schedule 2025**

Wednesday 8<sup>th</sup> January  
Wednesday 12<sup>th</sup> February  
Wednesday 12<sup>th</sup> March  
Wednesday 9<sup>th</sup> April  
Wednesday 14<sup>th</sup> May - AGM  
Wednesday 11<sup>th</sup> June  
Wednesday 9<sup>th</sup> July  
August - No Meeting  
Wednesday 10<sup>th</sup> September  
Wednesday 8<sup>th</sup> October  
Wednesday 12<sup>th</sup> November  
Wednesday 9<sup>th</sup> December

**2026**

Wednesday 14<sup>th</sup> January 2026